

SUBCHAPTER 09D – PROFESSIONAL CERTIFICATE PROGRAMS

SECTION .0100 - LAW ENFORCEMENT OFFICERS' PROFESSIONAL CERTIFICATE PROGRAM

12 NCAC 09D .0101 PURPOSE

In order to recognize the level of competence of law enforcement officers serving the governmental agencies within the state, to foster increased interest in college education and professional law enforcement training programs, and to attract highly qualified individuals into a law enforcement career, the Criminal Justice Education and Training Standards Commission establishes the Law Enforcement Officers' Professional Certificate Program. This program is a method by which dedicated officers may receive statewide and nationwide recognition for education, professional training, and on-the-job experience.

*History Note: Authority G.S. 17C-6;
Eff. January 1, 1981;
Amended Eff. August 1, 2002;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.*

12 NCAC 09D .0102 GENERAL PROVISIONS

(a) In order to be eligible for one or more of the professional awards, an officer shall first meet the following preliminary qualifications:

- (1) The officer shall presently hold general law enforcement officer certification. A person serving under a probationary certification is not eligible for consideration. An officer subject to suspension or revocation proceedings or under investigation for possible decertification action by the Commission, the Company and Campus Police Program, or the North Carolina Sheriffs' Education and Training Standards Commission shall not be eligible for professional awards for the pendency of the proceeding;
- (2) The officer shall be familiar with and subscribe to the Law Enforcement Code of Ethics;
- (3) The officer shall be a full-time, sworn, paid member of a law enforcement agency within the state;
- (4) Applicants shall be given credit for the satisfactory completion of all in-service law enforcement training which is not mandated by the Commission pursuant to 12 NCAC 09E .0105;
- (5) Applicants shall not be given credit for the satisfactory completion of Commission-mandated Basic Law Enforcement Training courses; and
- (6) Full-time, paid employees of a law enforcement agency within the State who have successfully completed a Commission-accredited law enforcement officer basic training program and have previously held general law enforcement officer certification as specified in Subparagraph (1) of this Paragraph, but are presently, by virtue of promotion or transfer, serving in non-sworn positions not subject to certification are eligible to participate in the professional certificate program. Eligibility for this exception requires continuous employment with the law enforcement agency from the date of promotion or transfer from a sworn, certified position to the date of application for a professional certificate.

(b) Awards are based upon a formula which combines formal education, law enforcement training, and actual experience as a law enforcement officer. Points are computed in the following manner:

- (1) Each semester hour of college credit shall equal one point and each quarter hour shall equal two-thirds of a point;
- (2) Twenty classroom hours of Commission-approved law enforcement training shall equal one point; and
- (3) Only experience as a full-time, sworn, paid member of a law enforcement agency or equivalent experience shall be acceptable for consideration.

*History Note: Authority G.S. 17C-6;
Eff. January 1, 1981;
Amended Eff. June 1, 2012; August 1, 2002; August 1, 1995; May 1, 1986; April 1, 1984; January 1, 1983;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.*

12 NCAC 09D .0103 BASIC LAW ENFORCEMENT CERTIFICATE

*History Note: Authority G.S. 17C-6;
Eff. January 1, 1981;
Repealed Eff. August 1, 2002.*

12 NCAC 09D .0104 INTERMEDIATE LAW ENFORCEMENT CERTIFICATE

(a) In addition to the qualifications set forth in Rule .0102(a) of this Subchapter, an applicant for the Intermediate Law Enforcement Certificate shall have acquired the following combination of educational points or degrees, law enforcement training points and years of full-time law enforcement experience as set out in Rule .0102(b) of this Section.

Educational Degrees				AA/AS	AB/BS
Years of Law Enforcement Experience	8	6	4	4	2
Minimum Law Enforcement Training Points				16	8
Minimum Total Education and Training Points	32	40	48	16	8

(b) Educational points claimed must be issued by institutions recognized by the United States Department of Education and the Council for Higher Education Accreditation.

*History Note: Authority G.S. 17C-6;
Eff. January 1, 1981;
Amended Eff. August 1, 2002; August 1, 1995; May 1, 1986; January 1, 1983;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.*

12 NCAC 09D .0105 ADVANCED LAW ENFORCEMENT CERTIFICATE

(a) In addition to the qualifications set forth in Rule .0102(a) of this Subchapter, an applicant for the Advanced Law Enforcement Certificate shall possess or be eligible to possess the Intermediate Law Enforcement Certificate and shall have acquired the following combination of educational points or degrees, law enforcement training points and years of full-time law enforcement experience as set out in Rule .0102(b) of this Section.

Educational Degrees			AA/AS	AB/BS	GRAD./PRO.
Years of Law Enforcement Experience	12	9	9	6	4
Minimum Law Enforcement Training Points	-	-	36	24	16
Minimum Total Education and Training Points	48	60	36	24	16

(b) Educational points claimed must be issued by institutions recognized by the United States Department of Education and the Council for Higher Education Accreditation.

History Note: Authority G.S. 17C-6;
Eff. January 1, 1981;
Amended Eff. August 1, 2002; August 1, 1995; May 1, 1986;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.

12 NCAC 09D .0106 METHOD OF APPLICATION

- (a) All applicants for an award of the intermediate and advanced certificates shall complete an "Application for Award of Law Enforcement Certificate."
- (b) Documentation of education and training shall be provided by certified copies of transcripts, diplomas, Report of Training Course Completion, agency training records, or other verifying documents attached to the application.
- (c) The applicant shall submit the Application for Award of Law Enforcement Certificate to the department head who shall attach a recommendation and forward the application to the Commission. Certificates will be issued to the department head for award to the applicant.
- (d) Certificates and awards remain the property of the Commission and the Commission shall have the power to cancel or recall any certificate or award.

History Note: Authority G.S. 17C-6;
Eff. January 1, 1981;
Amended Eff. August 1, 2002; August 1, 1995; May 1, 1986;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.

SECTION .0200 - CRIMINAL JUSTICE OFFICERS' PROFESSIONAL CERTIFICATE PROGRAM

12 NCAC 09D .0201 PURPOSE

In order to recognize the level of competence of criminal justice officers serving the governmental agencies within the State, to foster increased interest in college education and professional criminal justice training programs, and to attract highly qualified individuals into a criminal justice career, the Criminal Justice Education and Training Standards Commission establishes the criminal justice officer's professional certificate program. This program is a method by which dedicated officers may receive statewide and nationwide recognition for education, professional training, and on-the-job experience.

History Note: Authority G.S. 17C-6;
Eff. August 15, 1981;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.

12 NCAC 09D .0202 GENERAL PROVISIONS

- (a) The officer shall presently hold general criminal justice officer certification. A person serving under a probationary certification is not eligible for consideration. An officer subject to suspension or revocation proceedings or under investigation for possible decertification action by the Commission, the Company and Campus Police Program, or the North Carolina Sheriffs' Education and Training Standards Commission shall not be eligible for professional awards for the pendency of the proceeding.
- (b) The officer shall hold general certification with the Commission in the category of state youth services officer.
- (c) The officer shall be a permanent, paid member of a criminal justice agency within the State.
- (d) Permanent, paid employees of the Department of Public Safety, Division of Juvenile Justice, who have successfully completed a Commission-accredited criminal justice officer basic training program and have previously held general certification as specified in 12 NCAC 09B .0116 and 12 NCAC 09B .0117, but are presently, by virtue of promotion or transfer, serving in positions not subject to certification are eligible to participate in the professional certificate program. Eligibility for this exception requires continuous employment with the Department of Public Safety, Division of Juvenile Justice from the date of promotion or transfer from a certified position to the date of application for a professional certificate.
- (e) Each semester hour of college credit shall equal one point and each quarter hour shall equal two-thirds of a point;

- (f) Twenty classroom hours of Commission-approved criminal justice training shall equal one point;
- (g) Only experience as a permanent, paid member of a criminal justice agency or the equivalent experience as determined by the Commission shall be acceptable of consideration.
- (c) Separate sub-programs will be administered as follows: The Youth Services Certificate is appropriate for permanent, paid state youth services officers employed by the Department of Public Safety, Division of Juvenile Justice.

History Note: Authority G.S. 17C-6;
 Eff. August 15, 1981;
 Amended Eff. June 1, 2012; August 1, 2002; December 1, 1987; May 1, 1986; July 1, 1982;
 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.

12 NCAC 09D .0203 BASIC CRIMINAL JUSTICE CERTIFICATE

History Note: Authority G.S. 17C-6;
 Eff. August 15, 1981;
 Repealed Eff. October 1, 2018;
 Expired Eff. June 1, 2019 pursuant to G.S. 150B-21.3A.

12 NCAC 09D .0204 INTERMEDIATE CRIMINAL JUSTICE CERTIFICATE

(a) In addition to the qualifications set forth in Rule .0202(a) of this Subchapter, an applicant for the Intermediate Criminal Justice Certificate shall possess or be eligible to possess the Basic Criminal Justice Certificate and shall have acquired the following combination of educational points or degrees, criminal justice training points and years of criminal justice experience:

Educational Degrees				AA/AS	AB/BS
Years of Criminal Justice Experience	8	6	4	4	2
Minimum Criminal Justice Training Points	-	-	-	15	10
Minimum Total Education and Training Points	30	60	90	15	10

(b) Educational points claimed must be issued by institutions recognized by the United States Department of Education and the Council of Higher Education Accreditation.

History Note: Authority G.S. 17C-6;
 Eff. August 15, 1981;
 Amended Eff. August 1, 2002;
 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.

12 NCAC 09D .0205 ADVANCED CRIMINAL JUSTICE CERTIFICATE

(a) In addition to the qualifications set forth in Rule .0202(a) of this Subchapter, an applicant for the Advanced Criminal Justice Certificate shall possess or be eligible to possess the Intermediate Criminal Justice Certificate and shall have acquired the following combinations of educational points or degrees, criminal justice training points and years of criminal justice experience:

Educational Degrees	AA/AS	AB/BS	GRAD./PRO.
---------------------	-------	-------	------------

Years of Criminal Justice Experience	12	9	9	6	4
Minimum Criminal Justice Training Points	-	-	25	15	10
Minimum Total Education and Training Points	60	90	25	15	10

(b) Educational points claimed must be issued by institutions recognized by the United States Department of Education and the Council of Higher Education Accreditation.

History Note: Authority G.S. 17C-6;
 Eff. August 15, 1981;
 Amended Eff. August 1, 2002;
 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.

12 NCAC 09D .0206 METHOD OF APPLICATION

- (a) All applicants for an award of the basic, intermediate or advanced certificates in each sub-program shall complete an "Application for Award of Criminal Justice Certificate."
- (b) Documentation of education and training shall be provided by certified copies of transcripts, diplomas, Report of Training Course Completion, agency training records, or other verifying documents attached to the application.
- (c) The applicant shall submit the "Application for Award of Criminal Justice Certificate" to his department head who shall attach his recommendation and forward the application to the Commission. Certificates will be issued to the Department head for award to the applicant.
- (d) Certificates and awards remain the property of the Commission and the Commission shall have the power to cancel or recall any certificate or award.

History Note: Authority G.S. 17C-6;
 Eff. August 15, 1981;
 Amended Eff. May 1, 1986;
 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019.